

**CITY OF CHICOPEE**  
**WATER DEPARTMENT**  
27 Tremont Street - Chicopee, MA. 01013  
(413) 594-3420

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**BOARD OF WATER COMMISSIONERS**  
Ronald H. Green Chairman  
Mitchell S. Kuzdzal, Clerk  
*Alfred E. Pinciak*

**ADJOURNED MEETING OF THE BOARD OF WATER COMMISSIONERS**  
**WEDNESDAY, JUNE 10, 2009**  
**9:30 A.M.**

The Adjourned Meeting of the Board of Water Commissioners was held Wednesday June 24, 2009.

The meeting was called to order by Commissioner Ronald H. Green, Chairman at 9:30 a.m.

Present:        Ronald H. Green, Chairman  
                 Mitchell S. Kuzdzal, Clerk  
                 Alfred E. Pinciak, Commissioner  
                 Alan Starzyk, Acting Water Superintendent  
                 Lisa Meserve, Principal Clerk

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

A motion by Commissioner Alfred E. Pinciak to accept the minutes of May 20, 2009 as amended. Motion was seconded by Commissioner Mitchell S. Kuzdzal, Clerk. Motion carried unanimously.

Ken Ritchott appeared before the Board and submitted paperwork to each of the Commissioners as well as the Superintendent from the Boston Globe regarding a former lab owner accused of filing phony water tests. Mr. Ritchott indicated that we should expect to be receiving phone calls pertaining to the matter and that we contact the Treatment Plant Facility and pull up all of our archive files to have on hand and contact the Mayors Office with the necessary information needed.

Commissioner Pinciak asked Mr. Ritchott what the status was in regards to Center Street. Mr. Ritchott replied that there is no formative date set yet and that hopefully he will know more by the next meeting.

Commissioner Pinciak indicated that there was a slight problem on Cabot Street and that we send someone over there to replace or fix the valve box before a resident gets injured.

Commissioner Kuzdzal asked that we look into what the potential news cost would be for our shut –off payment schedule and if it was possible.

Discussion was held regarding a Policy for Shut-Off Notices, to gain access. Acting Water Superintendent Starzyk indicated that he would present a formal policy to the Commissioners before next board meeting for the commissioners to review.

Commissioner Pinciak questioned the status on 825 Pendleton Avenue, and whether a licensed plumber has gone there yet. Acting Water Superintendent Starzyk replied no, Mr. Pinciak indicated that it would be in the departments best interest to contact Mr. Joseph Viamari , Building Inspector to look into the matter. Also contact the Law Department and possibly talk with Mr. Kevin Cooridan pertaining to various water department issues.

**Abatements:**

See attached list.

**Payment Agreement for Signature:**

A payment agreement was given to Mr. Green for his signature.

**Updated List of Shut Off's –**

Acting Water Superintendent Starzyk submitted an updated shut-off list for Districts 1, 2 & 3 to the Commissioners for informational purposes only.

**Shannon Chemical – Contract# 8203 for Signatures (Monosodium Phosphate):**

Acting Water Superintendent Starzyk submitted contract #8203 from Shannon Chemical for monosodium phosphate to the commissioners for their approval.

**Transfer of Funds \$5,970.32 Sick Buy Back Richard Morin:**

A motion was made by Commissioner Ronald H. Green to request a transfer of funds from our Unreserved Retained Earnings in the amount of \$5,970.32 for Sick Buy Back for Richard Morin as per Union Contract. Motion was seconded by Commissioner Mitchell S. Kuzdzal, Clerk. Motion carried unanimously.

Roll Call on the Motion

Ronald H. Green      Yes

Mitchell S. Kuzdzal    Yes

Alfred E. Pinciak      Yes

The vote was three yes and the motion passed.

**Old Business:**

Commissioner Kuzdzal requested a list of future jobs that are encumbered. Acting Water Superintendent Starzyk indicated that he would work on this for a future meeting.

Discussion was held regarding the structural evaluation for hypochlorite. After much discussion, it was agreed by the Commissioners to get two more quotes for the work before a decision is made.

Chairman Ronald H. Green asked what the status was with the Tank. Acting Water Superintendent stated that we should be back on line by this Friday June 12, 2009.

Acting Water Superintendent Starzyk indicated that Mr. Glenn Smith, Senior Treatment Plant Operator had inquired about the issue of getting paid beeper rate. Commissioner Pinciak indicated that we have already discussed this and checked with Human Resources and that Human Resources determined that the position description negates beeper pay.

**New Business:**

Commissioner Kuzdzal made a motion that a news letter be typed up notifying all customers of all our water charges and how we can assist them if they are in a financial hardship. Motion seconded by Commissioners Alfred E. Pinciak, Chairman Motion carried unanimously.

Acting Water Superintendent Starzyk indicated that we should be receiving a budget hearing date any day, and that as soon as he does he will notify the Commissioners.

Mr. Starzyk also informed the Commissioners that we have been receiving numerous call from Baystate Gas for water lines to be marked.

Motion to adjourn was made by Commissioner Mitchell S. Kuzdzal, Clerk, at 11:19 a.m. and seconded and seconded by Commissioners Ronald H. Green. Motion carried unanimously.

BOARD OF WATER COMMISSIONERS

Alfred E. Pinciak, Chairman

Ronald H. Green, Commissioner

Mitchell S. Kuzdzal, Commissioner/Clerk

ABATEMENT/ REFUND REQUEST # 09-06-10-3087

NAME: Steven & Patricia Sutkus  
ADDRESS: 59 McKinley Avenue  
ACCOUNT: 1057-1560  
AMOUNT: \$ 3,471.38  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3088

NAME: Countrywide Home Loans  
ADDRESS: 191 Lafayette Street  
ACCOUNT: 2043-1500  
AMOUNT: \$ 869.98  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3089

NAME: Ann Douglas  
ADDRESS: 236 Dale Street  
ACCOUNT: 2027-0660  
AMOUNT: \$ 477.50  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3090

NAME: Brian Renaud  
ADDRESS: 49 Dickinson Street  
ACCOUNT: 2011-2240  
AMOUNT: \$ 473.00  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3091

NAME: Northeast Stucco  
ADDRESS: 945 Meadow Street  
ACCOUNT: 1177-2140  
AMOUNT: \$ 473.00  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3092

NAME: Linda Welzyn  
ADDRESS: 81 Polaski Avenue  
ACCOUNT: 1135-1460  
AMOUNT: \$ 473.00  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3093

NAME: Miguel Figueroa  
ADDRESS: 665 Fuller Road  
ACCOUNT: 2093-1380  
AMOUNT: \$ 63.72  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3094

NAME: Bernard Drapeau  
ADDRESS: 107-109 South Street  
ACCOUNT: 1101-1360  
AMOUNT: \$ 22.46  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3095

NAME: James Philpott  
ADDRESS: 93 Glendale Street  
ACCOUNT: 2175-0808  
AMOUNT: \$ 57.51  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3096

NAME: Westview Condos  
ADDRESS: 77 Mitchell Drive  
ACCOUNT: 4271-1320  
AMOUNT: \$ 182.52  
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-06-10-3097

NAME: Chicopee Housing Authority  
ADDRESS: 40 Plante Circle  
ACCOUNT: 1271-0730  
AMOUNT: \$ 2,700.00  
REASON: Processing Error

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3087 through 3097. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-06-10-3098

NAME: Walter Skorbot  
ADDRESS: 162 Lawrence Road  
ACCOUNT: 1127-2420  
AMOUNT: \$ 12.42  
REASON: Wanted bill adjusted

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request number 3098. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-06-10-3099

NAME: Adam Dupont  
ADDRESS: 24 Haven Avenue  
ACCOUNT: 1051-1440  
AMOUNT: \$ 175.00  
REASON: Shut off Charge

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request number 3099. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.